

MINUTES OF THE MEETING
OF THE
METROPOLITAN BUILDING COMMITTEE
THURSDAY, APRIL 23, 1964
ROOM 253, 1441 DRUMMOND STREET
12:30 p.m.

ATTENDANCE: Mr. I. R. Tait, presiding, Messrs; W. E. Adkins, A. E. Sargent, G. E. Shaw, H. Umphrey, N. Wrightson, E. Smith, F. G. Hubbard, C. M. McCully, and R. A. Dickinson.

GRACE: Grace was said by F. G. Hubbard.

MINUTES: The minutes of the meetings of January 31st and February 27th, 1964 having previously been circulated were taken as read and approved.

HENRY F. HALL BUILDING: It was reported that construction work on the new building was proceeding quite satisfactorily. 28,700 cubic yds of earth had been excavated to date and rock drilling was well underway. It was estimated that 42,000 cubic yds. of rock would have to be removed.

The contractors were preparing their critical path schedule for the project and this would be watched closely by the Architects' representatives.

The formal construction contract was not as yet signed, but the final addendum had been received on April 23rd and it was expected the contract would be signed shortly.

The contract for kitchen equipment had not as yet been included in the overall construction contract. Star Stainless Co. had submitted the lowest tender on kitchen equipment. However, there was some doubt as to their ability to fulfil this contract to everyone's entire satisfaction, and consideration might be given to rejecting the lowest tender in favour of the next lowest. To do so, it would be necessary to obtain the permission of the Minister of Youth. The University was currently discussing this matter with representatives of the Provincial Government.

The Committee reviewed the furnishings and equipment budget as included in the total project financing to date. This total budget amounted to \$1,781,858.00, the bulk of which was in laboratory furniture and equipment. The present schedule called for the placing of tenders for this equipment in September. The Companies most likely to submit bids are Central Scientific Co., Valley City Company and Art Woodwork Ltd. It was agreed that the control of these bids should be in the hands of the Building Committee and that the bidding schedule should be so arranged as to allow the Committee two weeks to review the tenders. Central Scientific Co. were doing all design work on

laboratory furnishings. It was pointed out that Central Scientific Co., if requested, would undertake to supervise all installations of laboratory equipment, whether or not they are the successful bidders. Their fee for supervising the contracts of the others would be 4%.

Mr. N. Wrightson raised the question of lockers for the new building. He stated that the Protestant School Board had had considerable experience in this area and had developed their own locker designs. He offered any advise and help that the School Board might be able to give.

It was reported that the question of a Performance Bond on this Contract was still under discussion. Attempts were being made to have the U. S. Parent Co. of Perini Ltd. guarantee the contract to the extent of their loan to, and interest in, the Canadian Co. There was considerable doubt that they would do this as the U. S. Co. is a public company. After discussion on the subject the Committee agreed that the best course of action would be to take out a performance bond, and recommended that such bond should be 50% of the construction contract.

Mr. A. E. Sargent, reviewed the procedures laid down to cover the processing and approval of contract change orders. The Committee approved these procedures, and agreed that the Chairman should be authorized to approve all change orders up to \$10,000.00. Changes of a larger magnitude should have the approval of the Building Committee.

EXTENTION TO BURSARS AND REGISTRARS OFFICES: The University had submitted a proposal for the construction of a one storey addition over the light court, adjacent to the university building, on Stanley Street. Such addition would provide approximately 2,000 square ft. of much needed office space for the Registrar's and Bursar's Departments. The plans called for the installation of sky-lights in the roof of the addition and the total cost of the project was estimated to be \$50,000.00. The Building Committee agreed that this project should be proceeded with, with the exception that cost savings should be effected by the elimination of sky lights.

RENOVATIONS AND REPAIRS: The Committee reviewed an extensive list of projected repairs, renovations, and property imporvements as submitted by all Branches of the Association. The Committee agreed that until such time as a comprehensive review of all such projects could be undertaken, only those repairs deemed absolutely necessary should be proceeded with.

RESIDENCE 12th FLOOR RENOVATIONS: It was reported that the restoration of the 12th floor in the residence had been satisfactorily completed. The members of the Committee were invited to inspect the 12th floor following this meeting.

ADJOURNMENT: There being no further business the meeting adjourned at 2:20 p.m.

SECRETARY

CHARMAN